MINUTES OF LITTON PARISH COUNCIL MEETING
WEDNESDAY 2nd July 2025 7.30PM The Litton Village hall

COUNCILLORS PRESENT
Nicola Ashley (NA) Vice Chair
Richard Gennery (RG)
Jo Abbott (JA)
Heather King (HK)
Hannah Gennery (HG) Parish Clerk

1. **APOLOGIES** - Neil Woodman (NW), Sandra Sephton (SS).
2. **VISITORS** - None
3. **DECLARATIONS OF INTEREST** - None
4. **MINUTES OF LAST MEETING** - Minutes from last meetings held on Wednesday 7th May were agreed and signed off by the Vice Chair.
5. **MATTERS ARISING** -
   5.1 LPC website - NW to liaise with a company to carry out the domain change. Council keen to change to a government domain in the future.
   5.2 80th Anniversary VE/VJ day village plans - This is to be installed by the Cherry tree close to the Church after consultation with neighbouring properties. It is for all villagers and visitors to enjoy and we are very grateful and hope it will be enjoyed for years to come. HK to communicate with Dave Speed to discuss install.
   5.3 Somerset Bus Partnership - LPC received an email requesting a representative within the parish to act as the local voice for any bus issues. Litton does not have an active bus route and therefore this does not apply to us. HG to go back and inform them of this.

6 **Planning** - The below planning applications were received between meetings. LPC agreed the following via whatsapp

6.1T1, Hornbeam. Fell. - LPC received email regarding works/ felling trees at Litton House - No objections agreed.

6.2 Replacement rooftiles - LPC received email regarding works taking place at Longroof farmhouse - no objections agreed.

6.3 Installation of Solar Panels - LPC received email about the installation of Solar panels at Manor Farmhouse - no objections agreed.

7 **Finance** -

7.1 - Invoice received from Jo Bryant of £250 for LPC annual internal audit. All agreed and RG to make payment

8 **Correspondence** - None

9 **Matters for discussion (AOB) -**

9.1 Financial regulations policy - Our internal auditor pointed out this policy requires updating.Jo Bryant has kindly pointed us in the direction of a template we can use. LPC to look into publishing a new Financial regulation policy.

9.2 Standing Order policy - Our internal auditor pointed out this policy requires updating. Jo Bryant has kindly pointed us in the direction of a template we can use. LPC to look into publishing a new Standing order policy.

9.3 Risk assessment - Our Internal auditor pointed out this risk assessment requires reviewing and updating where needed. JA will update this.

9.4 Natwest - Bank cheque signatories are not set up correctly. NA to contact Natwest for advice.

Meeting Closed at 8.05PM

NEXT MEETING WEDNESDAY 3RD SEPTEMBER - LITTON VILLAGE HALL AT 7.30PM